

WODR INFORMATION CLAUSE

Rules for the processing of personal data obtained in connection with the performance of a service contract (hereinafter referred to as the Contract).

In fulfilment of the information obligation under art. 13 section 1 and 2 and art. 14 section 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU. L. of 2016 no. 119, p. 1) - hereinafter referred to as GDPR, WODR hereby informs that:

1. The Administrator of personal data (PDC) obtained in connection with the performance of the Contract is Wielkopolski Ośrodek Doradztwa Rolniczego (WODR) in Poznań, 60-163 Poznań, ul. Sieradzka 29, e-mail address: wodr@wodr.poznan.pl, tel. 61 868 52 72.
2. In matters of personal data protection, the Data Protection Officer appointed by the PDC can be contacted at the e-mail address: iod@wodr.poznan.pl.
3. Personal data shall be processed on the basis of:
 - a) art. 6 section 1 letter b) GDPR in order to take actions aimed at conclusion of a contract and after its conclusion, in order to perform services under the contract,
 - b) art. 6 section 1 letter c) GDPR in order to settle financial obligations for services rendered, for archiving purposes and for other purposes resulting from legal obligations of the PDC as set out in separate legislation,
 - c) art. 6 section 1 letter f) GDPR in order to pursue and defend against possible claims, as well as to settle the financial aid received from the project referred to in the Preamble of the service contract.
4. Recipients of personal data may be:
 - a) members of the Consortium co-implementing the project referred to in the Preamble of the service contract, i.e. Sieć Badawcza Łukasiewicz [Łukasiewicz Research Network] - Poznański Instytut Technologiczny [Poznan Institute of Technology] (<https://pit.lukasiewicz.gov.pl/ochrona-danych-osobowych/klauzula-umowy/>) and Instytut Chemii Bioorganicznej Polskiej Akademii Nauk [Institute of Bioorganic Chemistry of the Polish Academy of Sciences], Poznańskie Centrum Superkomputerowo-Sieciowe [Poznan Supercomputing and Networking Centre] (<https://www.pcsc.pl/klauzula-informacyjna-dotyczaca-przetwarzania-danych-osobowych/>) - as separate Administrators of personal data,
 - b) authorised employees and associates of the PDC,
 - c) entities authorised to handle deliveries (couriers, postal operators),
 - d) persons and entities requesting access to public information pursuant to art. 2 of the Act of 6 September 2001 on access to public information (consolidated text Journal of Laws of 2022, item 902),
 - e) authorities and entities authorised by virtue of law, including to control the activities of the PDC,
 - f) entities authorised under separate legislation, including to control the activities of the PDC,
 - g) entities entrusted by the PDC with the processing of personal data on the basis of separate agreements.
5. Personal data shall be stored for a period of 5 years from the end of the calendar year in which the project referred to in the Preamble of the service contract is settled, i.e. until 31 December 2033, and in the event of claims, for a period no longer than 6 years from the end of the calendar year in which the claim becomes due (in accordance with the applicable legislation).
6. Personal data shall not be profiled or subjected to automated decision-making processes.
7. Personal data shall not be transferred to third countries or international organisations.
8. Personal data may be subject to cross-border processing in connection with the right to control the project referred to in the Preamble of the service contract, by authorized EEA entities.

9. Depending on the legal basis for the processing, you have the right to access the content of your personal data, to rectify them and to restrict their processing, as well as the right to object against their processing. The right to erasure of the data only arises if the PDC processes your data contrary to the purpose for which the data was obtained, if the processing continues despite the end of its purpose, or if an objection filed by you proves to be justified.
10. You have the right to lodge a complaint with a supervisory authority, that is the President of the Personal Data Protection Office (ul. Stawki 2, 00 - 193 Warsaw).
11. The provision of personal data is necessary for the conclusion, performance and settlement of the contract.
12. Personal data shall be disclosed to the recipients indicated in item 4 only to the extent that it is necessary for the settlement of the project or results from legal obligations of the PDC. Each time before making documents available, the PDC shall anonymise those personal data the disclosure of which is not justified.